



PUBLIC NOTICE

Following partial easing of the lockdown in FCT, Lagos and Ogun State, CAC will be open to Customers with effect from Wednesday 6th May, 2020 subject to the following guidelines:

1. The Commission shall be open to customers on Mondays, Wednesdays and Fridays within the hours of 9a.m. to 2p.m. Subsequent modifications may be made to this arrangement as circumstances permit.
2. Only fifty (50) Customers will be allowed into the Commission at a time.
3. Customers must wear face masks throughout the period of their transaction.
4. Upon entry, customers shall register their names and other details and sit under the canopy at the car park within the premises.
5. Customers will be attended to in the order their names are entered in the Register. Only twenty (20) customers will be allowed to enter the main building at a time.
6. The Commission will no longer allow manual searches by customers. Customers interested in search report shall pay the requisite fee for search report to be issued by the Commission.
7. Customers will be notified by SMS or email when their documents are ready for collection.
8. This guideline is applicable to the Head office only. Other State offices will communicate their own arrangements to customers in their localities.

**SIGNED
MANAGEMENT**